

AT GOLD COAST INSTITUTE OF TAFE, WHAT CAN STUDENTS EXPECT?

It is important to make the right choice when choosing where to study. Gold Coast Institute of TAFE offers a range of services which cover the different needs of each individual student. From enrolment to completion of studies, Gold Coast Institute of TAFE has the facilities and services to ensure the student's experience is enjoyable and successful.

Professional Student Support

As a student of Gold Coast Institute of TAFE, students can be assured that they will receive the support they need to successfully complete their qualification. Assistance is available from Student Services in a range of areas including:

- assistance with writing assignments, exam preparation, time management and general study skills
- personal counselling from trained and qualified counsellors
- career counselling offers prospective and enrolled students advice on a career pathway. Career testing is also available, providing students with guidance on a career path that may suit them.

Student Services also offers disability support, indigenous student support and international student support.

Quality Facilities

Gold Coast Institute of TAFE offers on-site parking, on-campus security, student common rooms, facility hire and computer and internet access – both wired and wireless.

Pathways to university

Gold Coast Institute of TAFE has articulation arrangements with many universities to smooth the transition from vocational education and training to higher education. Articulation arrangements are in place with some of Australia's leading institutions including: Bond University, Griffith University, University of Southern Queensland, Central Queensland University, Southern Cross University, James Cook University and Queensland University of Technology.

Accessible and Easy Employment Services

Gold Coast Institute of TAFE students have free access to the Education to Employment Network (e2e.net). e2e.net is an electronic employment matching service connecting Gold Coast Institute of TAFE students to employers – students can search job vacancies listed by subscribed employers, and upload their resume, allowing employers to search for applicants that may suit vacant positions.

Online and Flexible learning options

A number of Gold Coast Institute of TAFE courses offer flexible learning options so that students can study outside of traditional working hours. Gold Coast Institute of TAFE delivers a number of courses using online and other flexible or blended learning study options, including face to face, online, independent study, simulated, work based and computer assisted. Each course is adapted to the delivery method that best suits it. Courses may be a mixture of more than one delivery method, for example some online units mixed with some face to face delivery.

Recognition of Prior Learning

There are different ways to gain a qualification. Gold Coast Institute of TAFE recognises that everyone learns and achieves skills in different ways, such as:

- hands on experience
- military service
- community work
- independent study

Life and work experiences and previous formal studies can count towards a qualification. Recognition of Prior Learning (RPL) combines any previous formal studies with your life and work experiences to provide a picture of your current skills. RPL can be used to identify any gap training needed to complete a qualification.

Enrol with Gold Coast Institute of TAFE

Email

Students should direct enquiries to enrolments.gcit@deta.qld.gov.au. Customer Service will respond with an email which can include Course Information, New Student Personal Details form and a Student Financial Loan Application. Completing this paperwork will speed up the enrolment process when you apply in person at one of our Customer Service Centres.

Enrol by phone

Call Customer Service on 07 5581 8300 and one of our Customer Service Representatives will finalise enrolment. To enrol over the phone, full payment by credit card is required – have credit card details ready. Confirmation of enrolment will be sent by mail.

Enrol in person

The fastest way to enrol in person is to request forms by email or download from the Gold Coast Institute of TAFE website and complete before coming into one of the Customer Service Centres. Relevant paperwork is also available at the counter.

Enrolment information is also available online at www.goldcoast.tafe.qld.gov.au

Skills recognition

Students are eligible to obtain recognition for any previous trade skills. Students are eligible for RPL if you:

- have been working in the industry for four years or more
- have not completed an apprenticeship and
- are seeking a trade qualification.

Government assistance

As a student enrolled with Gold Coast Institute of TAFE, students can access various forms of financial, education and training assistance available from the Commonwealth and State governments. State Government assistance is available to students, job seekers, apprentices and trainees and people with disabilities. Visit the Department of Education, Training and the Arts' website <http://www.trainandemploy.qld.gov.au> for more information.

If students are planning to study or train, or are currently studying or training, they may be eligible for assistance and support from the Commonwealth Government. Payments include Youth Allowance, Austudy Payment, ABSTUDY, Pensioner Education Supplement, Assistance with Isolated Children and Fares Allowance.

Industry Experienced Teachers

Gold Coast Institute of TAFE courses blend theory with practical training that are delivered by industry professionals, ensuring that graduates have the knowledge and skills needed for the work environment. Gold Coast Institute of TAFE teachers have the qualifications and extensive industry experience to ensure a quality learning outcome for every student. Many of them have worked for some of the world's leading organisations both here and abroad, and are passionate about growing the next generation of leaders.

Professional Career Advice

If students are seeking further advice or career help, Gold Coast Institute of TAFE's career counsellors are available by appointment to give students free, professional advice on a career pathway.



To enrol a new student will need to:

- Bring identification in the form of a driver's licence or passport, and concession card (if applicable)
 - Receive information on their chosen course: (such as campus, start date, class times, course length, course cost, what equipment is needed)
 - Fill out a New Student Personal Details form
 - Fill out a Student Financial Loan Application to apply for a Fee Payment Plan (If full upfront payment is made, this is not a requirement)
- This will lead to Confirmation of Enrolment and a Student Card is issued.

Fee Payment Plans are available

For any course or training that costs over \$500, students are eligible to apply for a student fee payment plan. To apply for the student fee payment plan, students must already have a minimum deposit of 25% of the value of the total course or training fee. Please note – some courses require a higher deposit – please check with our Customer Service Team.