

Gold Coast Institute of TAFE educates current and future business personnel, individual employees, leaders and managers in key business areas. Our programs are a fast, effective and practical way to develop business skills and knowledge. The delivery is in a condensed format and the experience is hands on ensuring professionals remain ahead of their competition, either in their own careers or in business. Our range of programs have been developed by knowledgeable industry professionals who are successful in their industry sectors. Whether accessing our range of full qualifications or skill set workshops, our programs are designed to provide people already experienced in industry, a continuing competitive edge.

# Programs for Industry Professionals

## Up to 20 Week Fast Track Programs

Our fast track programs are the most practical way to gain formal recognition for the skills and experience developed so far. Completed in up to twenty weeks, these part time programs are offered over one to two nights a week and are a great way to expand career opportunities or gain a crucial business advantage.

### Programs include:

- Diploma of Management
- Diploma of Human Resources Management
- Diploma of Financial Services (Financial Planning)
- Certificate IV in Financial Services (Finance Mortgage Broking)
- Diploma of Project Management - see page 2

## One day workshops

Gold Coast Institute of TAFE has created a series of one day, practical workshops designed to develop skills and knowledge in a hands on, condensed learning format. Targeted toward business owners, managers, operational staff and anyone wishing to further their business career, our workshops provide you the opportunity to learn directly from industry professionals.

Each program is succinctly developed and designed to provide participants with updated skills and knowledge to implement in the workplace.

Our one day workshops will boost skills, knowledge, networking base and business bottom line, and are offered in the areas of strategic and operational planning, financial management, customer service, leadership, communication and time management.

## Recognition of Prior Learning (RPL)

Recognition of Prior Learning (RPL) can be used to fast track a qualification. RPL combines any previous formal studies with life and work experiences to provide evidence of current skills and identify any required study needed to achieve a formal qualification.

Prospective students will meet with our Institute RPL coordinator who will assess each application, identify any gap training needed to complete a qualification and then tailor a training program as required.

## More Information

For information on any of the above programs, contact our Customer Service Team on 07 5581 8300.

