



# Gold Coast Institute of TAFE

## Application Coversheet

- Applications should be mailed to Vacancy Processing Officer, PO Box 5547, GCMC Bundall QLD 9726.
- Please provide an **original and two copies** of your application
- Applications must reach the Vacancy Processing Officer by 5:00pm on the closing date.

**Vacancy Details: Please print in block capitals (Separate applications must be lodged for different positions with a different VRN)**

Vacancy Reference No. (VRN):	Job Title:	Closing Date:
Classification:	Division/Region/Institute/Other:	Geographic Location:

The Queensland Government is an **Equal Opportunity Employer**

**Applicant Details:**

Preferred Title:	Family Name:	Given Names:	
Postal Address:	Suburb/Town:	State/Country:	Postcode:
Home Phone:	Mobile Phone:	Work Phone:	E-mail:

Have you accepted a voluntary early retirement (VER or severance benefit) from a QLD Government entity within the past 12 months?  Yes  No

**Current Queensland State Government Employees Only**

Substantive Job Title:	Departmental Use Only (Date Received)
Department:	
Location:	
Substantive Classification:	
Are you <b>officially</b> registered as a <b>deployee</b> with the OPSM&E? <input type="checkbox"/> Yes <input type="checkbox"/> No	

Please specify any assistance required to attend an interview (eg an interpreter etc):

Are you an Australian Citizen?  Yes  No    Do you have permanent residency status?  Yes  No

I declare that to the best of my knowledge and belief, all of the information provided in support of my application is true and correct

Applicants Signature: \_\_\_\_\_

Date:    /    /

**Statistical Purposes Only:** Where did you **first** learn of this vacancy? (Please indicate one only)

Courier Mail     Govt Gazette     The Australian     Gold Coast Bulletin     Jobs On-Line

Where else do you look for job vacancy information? \_\_\_\_\_

**IF THIS SECTION IS NOT COMPLETED YOU WILL NOT RECEIVE ACKNOWLEDGEMENT OF YOUR APPLICATION****Acknowledgement**

The completion of this section will ensure confirmation of the receipt of your application. Please print your details, the job title and the VRN of the job you are applying for in the spaces provided.

Your application for: \_\_\_\_\_

VRN: \_\_\_\_\_

**Private & Confidential**
